

Thursday, May 12, 2022

Pine Grove Community Water Association Monthly Meeting Agenda for May 2022

- I) Call Meeting to Order**
- II) Introduce Guests**
- III) Items From the Floor to be Added to the Agenda**
- IV) Minutes of the Last Meeting**
- V) Discuss the Financial Report**
- VI) Old Business (4 month resolution desired)**
 - A) Banner Associates-Joe Munson/Cullen Kohles
 - 1) Preparing Application for State of SD Water Plan for Future Grant
Monies-April 2022 Filing Deadline—Preparing and Submitting. Ken—
UPDATE
 - B) Paint Reservoir—POSTPONED Until Late Summer/Early Fall, 2022—
Ken—UPDATE (Salesman will request earlier date)
 - C) Annual Meeting Review
 - 1) Election of Treasurer
 - 2) Send Out Minutes
 - a) Include Copy of Amended By-Laws
 - D) Application submitted for Additional Membership 3/21/21—Ron Smith
 - 1) Membership Fee was increased to \$15,000 on 2/16/21
 - E) Letter of Understanding required before extension of Main Line, etc. crossing
Private Property granting an Easement to PGCWA for access for future use
after completion of project. (Not Required if Easement has been signed for
Existing Main Line Repairs, etc.)
 - 1) Larson's Extension of Main Line
 - 2) Briesmeister's Relocation of Shut Off Valve.

- a) Signed Easement but Exhibits show Existing Lines on Wrong Properties.
- F) Discuss Rural Water Expo—Jeff, Kurt & Ken
 - 1) Join Western Dakota Regional Water System
 - 2) Apply for USDA Rural Development Funding
 - a) 2nd Grant—OK + Loans
- G) Membership Emergency Contact Plan—Updated—Kurt—PENDING
 - 1) Website
 - 2) Email
 - 3) Text Message
 - 4) Telephone
 - 5) Direct Contact
- H) Provide List of Membership Easements—Jerry & Rose—PROGRESSING
 - 1) Signed
 - 2) Pending Signature
 - 3) Requires Revisions
 - 4) Other Actions
- I) Purchased Replacement Pump and Motor—Don—Received
 - 1) Assist with storage—RVFD Station #2
- J) Purchase Red Strobe Light for Pump House—Jeff—Checking w/Tom—PENDING
- K) Replacing Electrical Remote—Jeff is checking w/BH Electric—PENDING
- L) Update on Water Main Break— Between Belgian Court and Clydesdale Road—REPAIRED but Water Main REMAINS SHUT OFF
- M) Update on Water Main Break—Wipf/Wordeman—PENDING
- N) Provide Check List of Members that have been sent the letter of Noncompliance of their Cistern and Water Distribution and indicate if they have complied.—Rose & Kurt
- O) Add Second Well
 - 1) Land—Don to meet with Kieffer Family and Kim Taylor—PENDING

P) Reconstruction of 3-Valves @ Pump House on W. Hart Ranch Road—Don—
ON HOLD

Q) Pump House Drain In Case of Inside Water Break—Jeff—ON HOLD

R) SOP for Pump House (Possibly use Tom & Kim)—Don & Jeff—ON HOLD

S) Outstanding Payments Not Received—Rose & Kurt

1) Monthly Water Usage Bills

a) Lesley Rutter—Jim

2) Annual/Monthly Fees

3) Other Monies Owed

a) Fullerton Billed for Repairs & Labor.—Payment Pending—Rose

VII) New Business

A) Expenditures—Long Term Planing

1) Leak Repairs

a) On Going Projects and Costs

2) Equipment Repairs

a) On Going Projects and Costs

3) New 2nd Well (Improvement 1 Alternative 1; \$710,100) Does
Not Included Costs for Pump House, Piping Materials, Electrical
Materials, Controls, etc.—PENDING GRANT APPROVAL

4) Backup Generator—Diesel (Improvement 2 Alternative 1; \$113,400)—
PENDING GRANT APPROVAL

5) Water Main Improvement—Neck Yoke Rd., Coyote Flats Rd.,
Windmill Rd. and 2 PRV's (Improvement 3; \$336,400)—PENDING
GRANT APPROVAL

6) SCADA System (Supervisory Control And Data Acquisition)
(Improvement 4; \$121,600)—PENDING GRANT APPROVAL

7) Water Main Improvement—Clydesdale Road and Neck Yoke Rd
(Improvement 5; \$153,200)—PENDING GRANT APPROVAL

8) System for adding chemicals—Kurt to discuss w/SD Rural Water—
PENDING

9) GPS Devise for Field Use—Kurt

B) Expenditures—Short Term Planing

VIII) Approve Invoices for Payment

IX) Reminder for Revisits

A) Laptop for Administrator/Field Use/Meeting Information/etc. (\$800-used to \$3,500-new)—Kurt & Jeff

B) Envelopes for Monthly Billing—Print, Fold, Stuff, Stamp, Return Address, Use Address Window Envelope and Mail.

X) Adjournment