

Pine Grove Community Water Assn Inc  
August 20<sup>th</sup>, 2024

Board Members Present: Gerry Broer, Keith Jackson, Butch Shields, Janice Helgeson, Gereth Stillman, Quinton Larson, Craig Nicholson. No guests were present.

The meeting was called to order by President Gerry Broer at 7:08 pm.

Minutes from July 16<sup>th</sup> were emailed in advance for the board to review. A motion was made to approve the minutes as submitted, second, motion carried.

July's Balance Sheet, Profit & Loss Budget Performance, Accts Receivable, and Accts Payable were emailed in advance for the board to review. An additional invoice from Plumdone was submitted for payment by Quinton Larson for \$93.96 for an electrical locking cover at the Sudbury Ranch well site. A motion was made to approve Accts payable as submitted, second, motion carried. An estimate from On Site was submitted via email to the board for approval in the amount of \$26,010.00. An estimate previously submitted on 2/19/2024 from On Site for Wipf/Wordeman line repair is now void. The new estimate includes an additional 800' of line repair. (1200' total) Additional water line testing by Kurt and Jeff indicated a leak from the Wipf curb stop to nearby valve is included in the above repair estimate. The board approved the estimate and the repair is scheduled at the end of August.

Checking Acct Balance as of 8/20/2024	\$ 52,741.54
Money Market Acct Balance as of 8/20/2024	\$ 26,563.52
HCU Savings Acct Balance as of 8/20/2024	\$ 25.00
HCU 13 mos CD (5.127%) as of 8/20/2024(sec)	\$125,634.70
HCU 9 mos CD (5.09%) as of 8/20/2024	\$ 51,468.33
HCU Sudbury well loan balance as of 8/20/2024	\$ 82,500.74

Transferred \$20,000.00 from checking to money market on 8/1/2024. Highmark Credit Union will release \$40,000.00 on 9/22/2024 when the secured CD expires.

Item brought to the floor for discussion: Nathan Mahle is requesting water hauler access. A motion was made to approve, second, motion carried. Insurance liability concerns from the board were discussed. \*Mentioned to Nathan that there was a liability concern and access to all haulers MAY be denied in the foreseeable future.

Cody Baker and Alan Kieffer no longer need access to water. Their door codes have been disabled.

A comprehensive monthly maintenance report was submitted by Kurt for July and the first half of August. Discussed various items presented. Reviewed "Recommended Line Maintenance Jobs" submitted on the report. Gerry will further discuss with Kurt and Jeff and resolve issues submitted and repair sampling station on Coyote Flats.

Membership Transfer Applications Submitted: Kirkholm's to David Peterson at 23778 Coyote Flats Rd, Emory Speer's to Gary & Lisa Freeman at 24075 Pine Grove Rd, Lowell Amiotte to Christopher & Rachel Wise at 24119 Pine Grove Rd.

Personal notes to individual Member's were sent out with the July invoices who are not yet compliant with the Lead Line Survey.

Discussed Installing a throttling valve and meter with Tom Gagliano at the Sudbury site. Plans are in motion for revisions on the vault, cover, throttling valve, meter, etc.

Gerry talked to Amanda with Dept of Natural Resources on our water permits. We are compatible with our dual water permits and okay to pump 225 gpm. Increasing the gallons per minute at the Sudbury well will require changes to the permit if PGCWA decided to exceed the 50 gpm currently allowed.

Discussed Member's on the cistern non-compliance list. Further discussion ensued with adding additional verbiage to the Water User Agreement to include cistern compliance and possible inspection of pressure tank, cistern, meter pit, etc. Membership Transfer Applications to possibly include a fee for the account changes and inspection, etc. The issue was tabled until the September board meeting for further discussion, Gerry will visit with Kurt and Jeff on the inspection aspect of the membership transfer before any final decisions are made. Planning to include a cistern compliance letter recently issued to a PGCWA member.

Meeting adjourned at 8:23 pm.

Respectfully submitted by Janice Helgeson

\*\* Additional notes: 7/18/2024 Jeff Crocker turned on water, 7/23/2024 Clinton Levy turned on water.