

Pine Grove Community Water Assn Inc.
August 15th, 2023

Board Members Present: Gerry Broer, Ken Bruns, Gereth Stillman, Jim Rensch, Janice Helgeson.
Guests: CJ & Sandra Metzger, Ben Meyer – Banner & Associates.

Meeting called to order by President Gerry Broer at 7:00 pm.

CJ & Sandra Metzger would like permission to purchase water from the Pine Grove Water Assn. They would haul water to residence on Neck Yoke Rd. Nathan Mahle was denied in recent past as well. Need to revisit the water haulers rate in all fairness to the members in the association. We'll let them on with the understanding that there will be upcoming rate changes.

Ben Meyer presented the Board with an Opinion of Probable Project Cost and diagram for the old pump house. (see attached) A few board members met with Ben prior to the board meeting to go over some potential improvements that should be done to the interior undersized piping and exterior bypass. Discussion on costs and ways to save money on the total project followed the presentation. Included discussion for a card troll at the pump house in the future for water haulers.

Minutes from July 18th were emailed in advance for the board to consider. A motion was made to approve the minutes, second, motion carried.

Old bookkeeping records need to be picked up from Rose Kieffer's residence. Cleanout old firehouse and dispose of old pipe, etc. Plan a date for cleanups.

A P&L Loss Budget Performance for July was emailed in advance for the Board to review.
Checking Acct Balance as of 8/15/2023 - 12,404.46
Money Market Balance as of 8/15/2023 – 359,130.94
Savings Acct Balance as of 8/15/2023 – 25.00

Highmark Credit Union is requesting a \$120,000 cd for the upcoming loan for the Sudbury Ranch well purchase. \$55,000.00 will be withdrawn from the money market acct less prorated property taxes. Payment will be electronically submitted to Casey Skyburg. The contingencies for the well purchase have been met. Janice will apply for property tax exemption with Pennington County once the purchase has taken place. Pursue estimates to tie-in the Sudbury well into the mainline on Clydesdale.

Follow-up to the annual reporting requirements of the Drinking Water Report can be posted on PGCWA's website and notify the members thru electronic methods. The EPA's guidance will accept a form of direct delivery as follows and noted on SD DANR's website:

Mail – notification that the report is available on website. Notify members thru the monthly invoicing process and provide a direct URL to the report for viewing.

Email – direct URL to the report.

Email – sent as an attachment to the email.

Email – sent as an embedded image in the email.

Jan will include a direct URL link for the current Drinking Water Report on the members invoices. Will also update and post Cistern Maintenance to the website and notify customers of the document.

Update website with Gerry's phone number as the main phone number to call for contact information on all pages of the website. Login and Password to be given to Paul and Janice.

Excel spreadsheet listing Member's contact name, address and phone #? Board would like access to the info.

Letter of Compliance – need to send a new letter to Member's that are still not in-compliance.

On Site Excavating has provided repairs at 13841 Clydesdale Rd, 23770 Coyote Flats Rd, 24217 Pine Grove Rd, 13810 Ember Rd. Helgeson property on Ember Rd still has low pressure. On Site Excavating will dig up the meter pit in an effort to find the issue; costs may be on the property owner depending what they find.

Janice updated New Member and Member Transfer Applications, copies were sent to the Board prior to the meeting for review.

New updated sign is displayed on the pump house with Board member contact information.

Larson water main will start construction on August 16th. Jeff picked up a flushing hydrant, curb stop and shut off valve for this project.

Jim will assign codes to the water haulers to access pump house.

CT Relay and pressure switch are fixed at the pump house.

Items to purchase: 2 way radios and flexible curb stop tool.

Approved invoices for payment.

Meeting adjourned at 10:00 pm.

Respectfully Submitted by Janice Helgeson



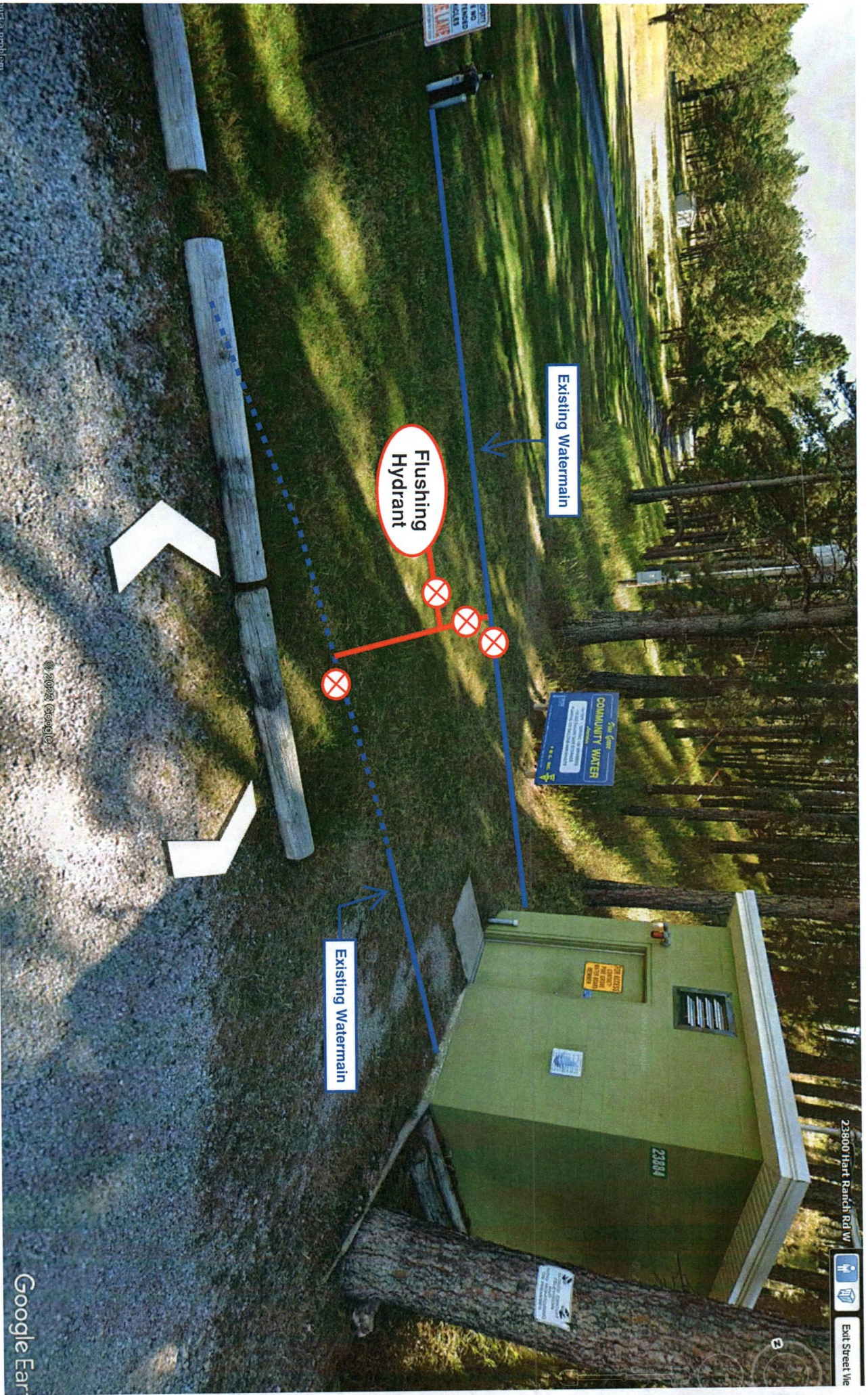
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OPINION OF PROBABLE PROJECT COST

PROJECT Main Wellhouse Piping Improvements
LOCATION Pine Grove Community Water Association
DATE 8/15/2023

BAI NO

ITEM NO.	SPEC SECTION	DESCRIPTION OF WORK AND MATERIALS	QTY	UNIT	UNIT PRICE	TOTAL
1	Div. 1	Mobilization, Bonds & Insurance	1	LS	\$9,300.00	\$9,300.00
Interior Process Piping						
2		4" HDPE x 4" FL Adapter	1	EA	\$500.00	\$500.00
3		D.I. Interior Pipe, Bends, etc. (4" & 3")	1	LS	\$10,750.00	\$10,750.00
3		304 Stainless Steel Interior Pipe, Bends, etc. (4" & 3")	1	LS	\$15,050.00	\$15,050.00
4		4" Butterfly Valve	1	EA	\$450.00	\$450.00
5		3" Butterfly Valve	1	EA	\$390.00	\$390.00
6		4" Check Valve	1	EA	\$1,500.00	\$1,500.00
7		3" Meter	1	EA	\$2,250.00	\$2,250.00
8		Reconnect to existing Copper pipe in SW corner of Bldg	1	LS	\$1,000.00	\$1,000.00
9		Reconnect to Fill Station Pipe	1	LS	\$1,200.00	\$1,200.00
10		Demo and Disposal	1	LS	\$2,000.00	\$2,000.00
Exterior Bypass						
11		4" x 3" D.I. M.J. Tee & Block	2	EA	\$740.00	\$1,480.00
12		3" D.I. M.J. Tee & Block	1	EA	\$740.00	\$740.00
13		4" D.I. M.J. Gate Valve & Box	2	EA	\$2,140.00	\$4,280.00
14		3" D.I. M.J. Gate Valve & Box	2	EA	\$2,030.00	\$4,060.00
15		4" D.I. Repair Coupling	2	EA	\$440.00	\$880.00
16		3" D.I. Repair Coupling	1	EA	\$440.00	\$440.00
17		3" & 4" Watermain	1	LS	\$2,000.00	\$2,000.00
18		3" Flushing Hydrant	1	EA	\$1,600.00	\$1,600.00
19		Seeding and Gravel Resurfacing	1	LS	\$600.00	\$600.00
20		Imported Granular Embedment	10	Ton	\$40.00	\$400.00
Contingencies (20% of Construction Costs) =						\$9,200
Opinion of Probable Construction Costs =						\$55,020
Design, Bidding and Construction Services =						\$11,100
Resident Engineering =						\$2,300
Surveying & Staking =						\$600
Construction Plans of Record =						\$500
Reimbursable Expenses =						\$500
Geotechnical Services =						\$0
Crop Damage =						\$0
Administration and Legal =						\$1,200
Opinion of Probable Project Cost =						\$71,220



Existing Watermain

Flushing Hydrant

Existing Watermain

For Fire Department
COMMUNITY WATER

23800 Hart Ranch Rd W

Exit Street View

Google Earth

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